

Accreditation Application Form



PLEASE COMPLETE A SEPARATE FORM FOR EACH PROPERTY YOU WISH TO APPLY FOR

PROPERTY INFORMATION		
Name		
Area (location)		
Property physical address		
Distance from campus		
Number of beds at property	Number of single rooms	
	Number of double rooms	
Number of male students		
Number of female students		

LANDLORD INFORMATION	
Title	
Names	
Surname	
Company name (if applicable)	
Identity number/ Registration number	
VAT number (if applicable)	
Cell phone number	
Email address	
Landlord's physical address	

CARETAKER DETAILS (if different from Landlord)	
Full names	
Identity number	
Cell phone number	
Email address	

PROPERTY OVERVIEW			
SECURITY	YES	NO	COMMENT
Burglar proofing			
Security doors			
Electric fence			
Two securities per shift.			
CCTV monitoring			
Armed response			
Panic button linked			

ROOM	YES	NO	COMMENT
Double rooms: Size must be 14m ²			
Single rooms: Size must be 8m ²			
Bed and mattress			
Study table			
Chair			
Bookshelf			
Curtains/ blinds			
Study lamp			
COMMUNAL ROOM	YES	NO	COMMENT
Is there communal space? 1.5 m ² per student for first 100 students and 1m ² per student for numbers more than 100.			
BATHROOMS	YES	NO	COMMENT
Toilet- 1 for 5 Students			
Hand basin- 1 for 4 students			
Shower cubicle- 1 for 7 students with privacy.			
KITCHEN	YES	NO	COMMENT
Kitchen with storage and preparation space			
Stove- 1 four plate stove (with oven) per 8 students. Not small oven stove.			
Sink- 1 per 15 students			
Microwave- 1 per 15 students.			
Lockable cupboard- 1 per Student.			
320 ltr Fridge- 1 per 8 students			
CANTEEN ONSITE	YES	NO	COMMENT
Canteen available only for use by students on property.			
INTERNET CONNECTIVITY	YES	NO	COMMENT
Covers 100% property			
Bandwidth speed (download + upload)			
STUDENT TRANSPORT	YES	NO	TRANSPORT DETAILS
Is transport for students to and from campus available.			

THE ACCREDITATION APPLICATION MUST BE SUBMITTED WITH THE FOLLOWING DOCUMENTS.

COMPLIANCE DOCUMENTS

1. Compliance with the DHET Policy on the minimum norms and standards for Student housing at Public Universities, No. 39238 of 2015
2. Proof of property ownership (Title deed or PTO or Lease agreement)
3. Valid Tax Sars Pin
4. Municipal approved building plans
5. Certificate of completion- COC1
6. Certificate of compliance- COC2
7. Certificate of occupancy- COO
8. Occupational Health and Safety (OHS) legal compliance
9. Proof of liability cover- minimum R5million per property
10. Proof of security accreditation
11. Proof of payment for accreditation application fee (attach proof of payment)

LANDLORD DECLARATION AND CONSENT

I, _____
Off- campus residence provider, by affecting his/ her signature to this application form, hereby declares that all information provided in this document is accurate; correct; reliable and true to the best of their Knowledge. The date of the physical inspection will be communicated, and I will make myself or my Representative available, failure of which will automatically disqualify my application for year 2023.

Thus, done and signed at _____ on _____ 2022

Name: _____

Designation: _____

Signature: _____

Witness: _____