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Description automatically generated**

**RESEARCH ETHICS NOTIFICATION FORM FOR PROJECTS USING LOWER INVERTEBRATES FOR RESEARCH**

Lower invertebrates (protostomes) are used in research studies and provide understandings into fields from molecular genetics, taxonomy and systematics to behavioural and conservation ecology. Though important they are, very few ethical guidelines surrounding their use are available. The SANS 10386 is to ensure the ethical and humane care and use of all animals including lower invertebrates used in research, teaching, field trials, product testing, diagnosis, the production of biological substances, and environmental studies. Therefore, the Animal Environmental and Biosafety Research Ethics Committee (AEBREC) needs to be notified of any studies involving lower invertebrates. This is not an application for ethics approval but a notification and recognition of your project using lower invertebrates.

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| **INSTRUCTIONS**  The application must be completed online  **INSTRUCTIONS**   * The application must be typed * The following documents must be attached: * Proof of Registration (If applicable) * Registration of the Project **(R1)** * Approved Project Proposal * FHDC Recommendation letter * Letter of information and consent (Appendix **B**) *If applicable* * Conflict of interest form (Appendix **C**) *If applicable* * Other information being supplied to participants * Other documentation necessary for the RECs to make an informed decision regarding the research.   Recommendations (With all relevant signatures) |

**INITIATING DEPARTMENT:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DEPARTMENT** | **Submitted** | **Day** | **Month** | | **Year** |
|  |  | |  |
| **……………………………….**  **Recommended** |  | | | |
| **Authorized by: Head of Department** | | | | |
| **FACULTY** | **Submitted** | **Day** | | **Month** | **Year** |
|  | |  |  |
| **………………………………**  **Approved** |  | | | |
| **Authorized by: (Faculty Executive Dean)** | | | | |

1. **TITLE OF PROJECT** (Max. 50 characters including spaces)

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1. **DETAILS OF APPLICANT**

|  |  |
| --- | --- |
| **Title (e.g. Dr)** |  |
| **Surname and full name** |  |
| **Student / Staff Number** |  |
| **Email** |  |
| **Cell No** |  |

1. **SUPERVISOR’S DETAILS (if applicable)**

|  |  |
| --- | --- |
| **Title (e.g. Dr)** |  |
| **Surname and full name** |  |
| **Student / Staff Number** |  |
| **Email** |  |
| **Cell No** |  |

1. **PROJECT DETAILS**

|  |  |
| --- | --- |
| **Start date and anticipated completion date** | |
| **Start:** | **Completion:** |
| 1. **Identity or general classification of the animals to be used** | |
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| 1. **Conservation status of the targeted species** | |
|  | |
| 1. **Rationale and objectives:** Briefly explain why the study will be conducted and which kind of scientific question(s) will be addressed. Argue why the study is relevant and why animals should be used. Who will benefit from the results? *Suggested length: 200 words* | |
|  | |
| 1. **How many animals will be collected?** **and** h**ow will sample size be calculated?** | |
|  | |
| 1. **Do you have approval for the project from the relevant landowner or conservation organisation?** | |
|  | |
| 1. **Explain briefly which methods will be used for your study.** | |
|  | |
| 1. **Is it possible that the study may have any negative effects on the environment? If so, please explain what these could be.** | |
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1. **SIGNATURE**

I have considered the design of this project, and in my opinion, this is the most effective and feasible protocol that has the lowest impact on the animals and the environment. This work is being conducted according to the ethical standards accepted in this field of research.

**Project Leader**

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Name and Surname Signature Date

**Other researchers involved in this project:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Surname Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Surname Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Surname Signature Date

**Project supervisor** *(Applicable for Student Projects)*

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Name and Surname Signature Date

**Research Ethics Committee resolution:**

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| --- | --- |
| **Approved** |  |
| **Not Approved** |  |

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Name and Surname Signature Date

Chairperson, REC